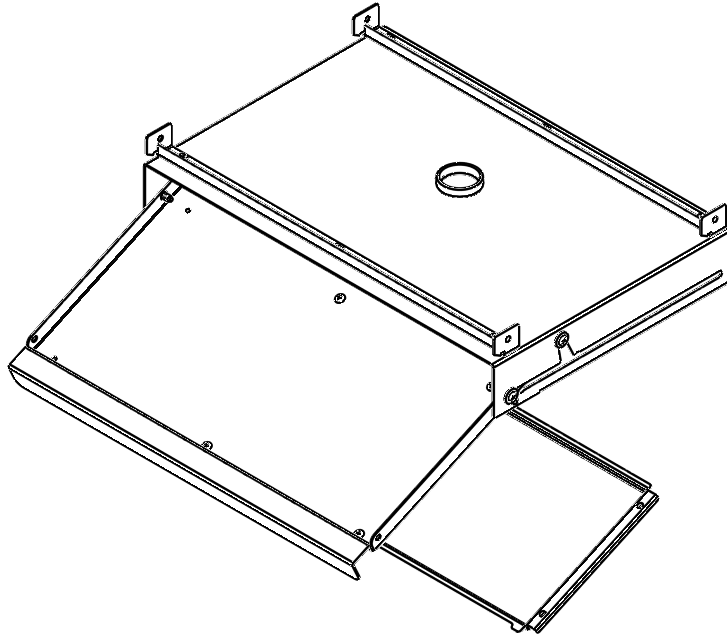


OHC/SRS Keyboard Tray Assembly Instructions



Tools Required:

- 7/16" Wrench
- 3/8" Wrench
- #2 Phillips Screwdriver
- Blue Loctite 248

Note: If Keyboard Tray is fully Assembled, skip to the "Mounting Keyboard Tray Assembly to Stationary Riser Shelf" section on page 8.

Mounting Plate Assembly

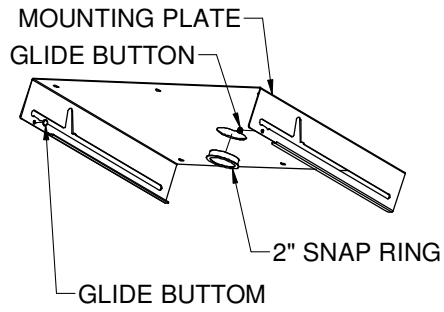


Figure 1

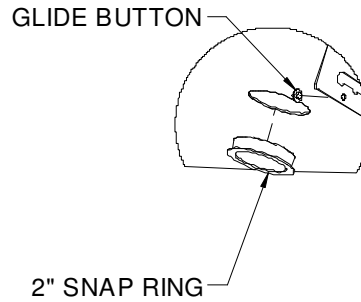
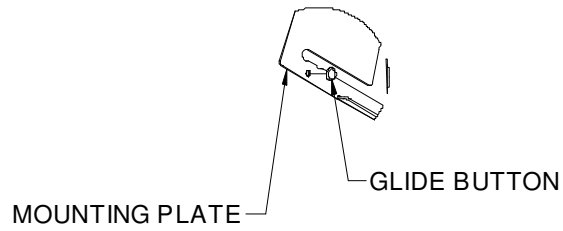


Figure 2

Insert Glide Buttons and 2" Snap Ring into Mounting Plate in locations shown in Figure 1 and 2 (above)

Mouse Tray to Keyboard Tray Assembly

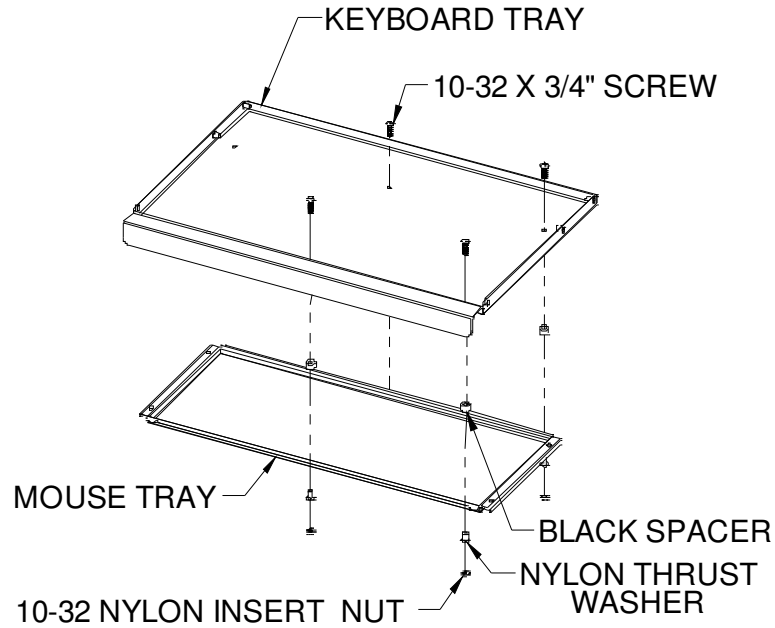


Figure 3

- Slide the Black Spacer onto the Nylon Thrust Washer (this will be a tight fit) and repeat for all 4 sets.
- Insert a 10-32 x 3/4" Screw through top of Keyboard Tray, through the center hole farthest from the handle.
- Slide the assembled Thrust Washer/Spacer onto the Screw
- Thread the 10-32 Nylon Insert Nut onto the Screw (until Nylon insert engages threads)
- Tighten only until the screw and Nut are snug to the Keyboard Tray (over tightening can destroy the Nylon Thrust Washer)
- Slide Spacer so it is flush against the bottom of the Keyboard Tray (creating a space between the head of the Thrust Washer and the Spacer) See Figure 4 below
- Repeat this process, for the hole farthest from the handle, to the right or left of the center hole (depending on which way you want the Mouse Tray to slide out, to the right side is shown in Figure 3)

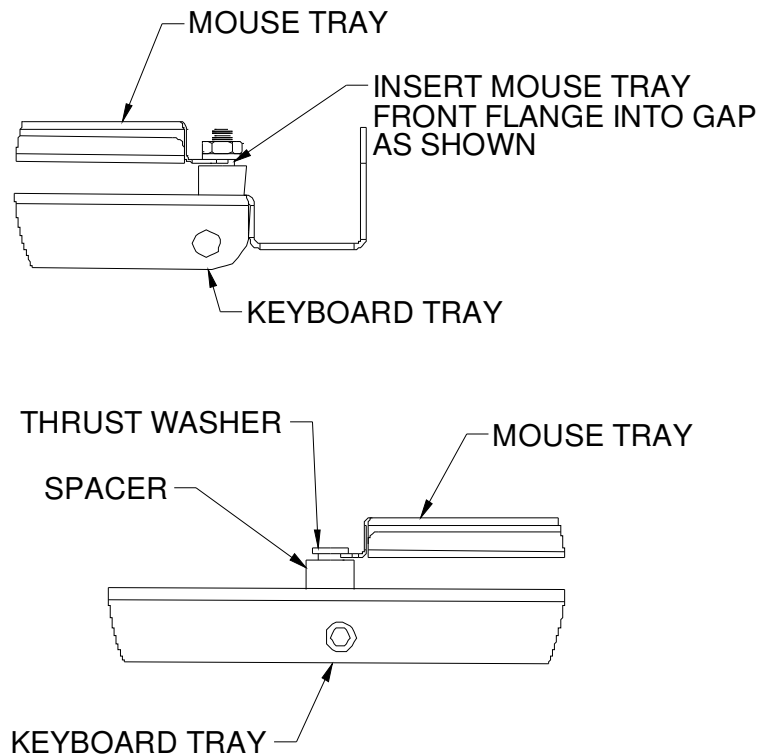


Figure 4

- At this point, flip Keyboard Tray over
- Insert Rear edge of Mouse Tray (the rear is straight across entire flange) into the gap between the Thrust Washer and Spacer as shown in Figure 4.
- In the Front of Mouse Tray, position rear flange of Mouse Tray in the gap of Thrust Washer and Spacer (see Figure 4) and align the Thrust Washer and Spacer with either the middle or end hole.
- Insert 10-32 x 3/4" Screw through the hole in the Keyboard Tray and Thrust Washer and thread the 10-32 Nylon Insert Nut onto the Screw. It should look like the illustration shown in Figure 5 below
- Tighten only until the screw and Nut are snug to the Keyboard Tray (over tightening can destroy the Nylon Thrust Washer)
- Repeat this procedure with the remaining Thrust Washer, Spacer, Nylon Insert Nut and Screw.

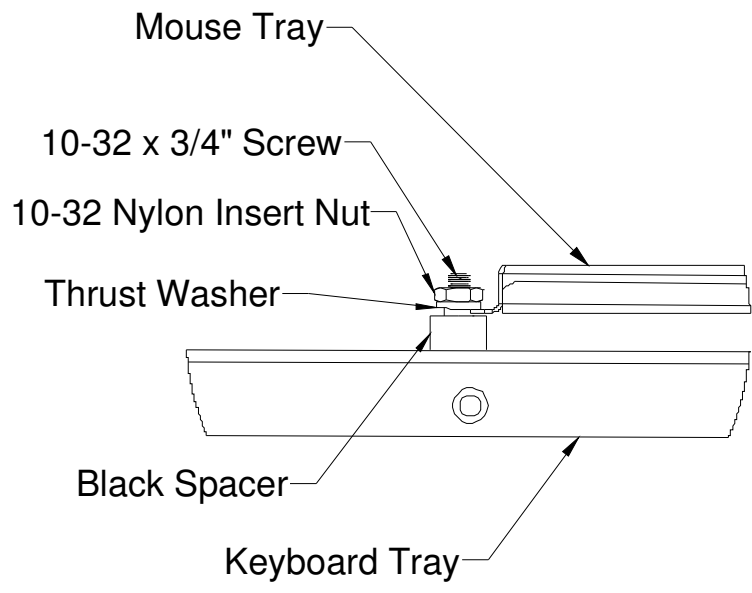


Figure 5

Assembling Mounting Brackets to Mounting Plate

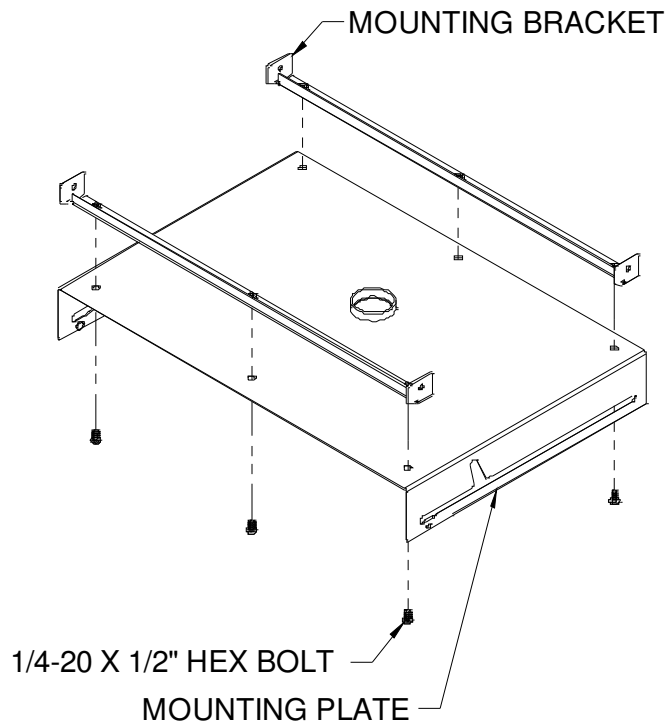


Figure 6

- Position Mounting Brackets on top of Mounting Plate and orient with the notches in the Bracket towards the front of the Mounting Plate as shown in Figure 6
- Thread $\frac{1}{4}$ -20 x $\frac{1}{2}$ " Hex Head Bolt into Mounting Brackets only until the end of the Screw is just short of flush with the top of the inserted nut in the Mounting Bracket.
- Repeat for second Mounting Bracket

Assembling the Keyboard/Mouse Tray to the Mounting Plate

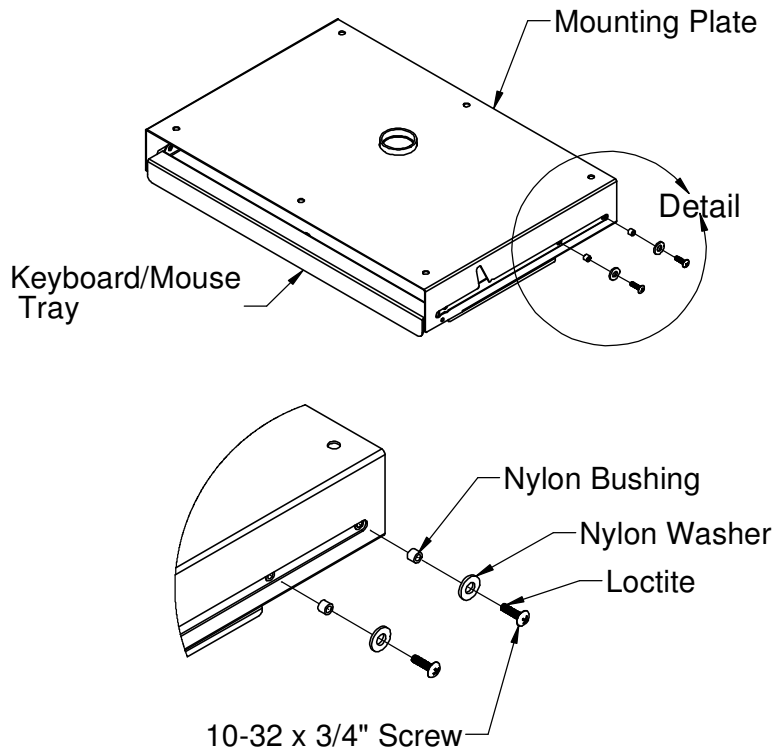


Figure 7

- Place assembled Keyboard and Mouse Tray on bench
- Slide Mounting Plate on to the Keyboard and Mouse Tray assembly, ensure bottom flange on Mounting Plate is in between the Keyboard Tray and Mouse Tray as shown in Figure 8 below (Mounting Plate will be resting on top of Mouse Tray)
- Place Nylon Bushings and Nylon Washers on 10-32 x 3/4" Screws
- Apply a drop of Loctite to thread to 10-32 x 3/4" Screw (with Nylon Bushing and Washer) and thread into threaded insert in Keyboard Tray
- Lift Mounting Plate slightly to align threaded inserts in the Keyboard Tray to center of slot in Mounting Plate
- Tighten until snug (over tightening could damage Nylon Bushing)
- Repeat for all four threaded inserts

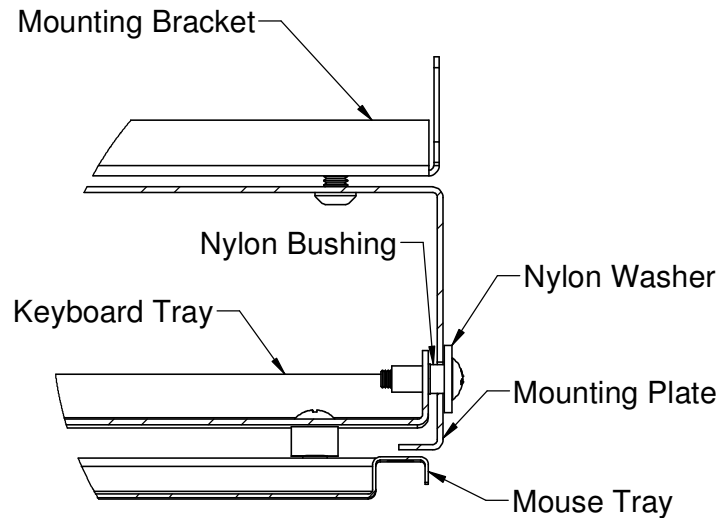
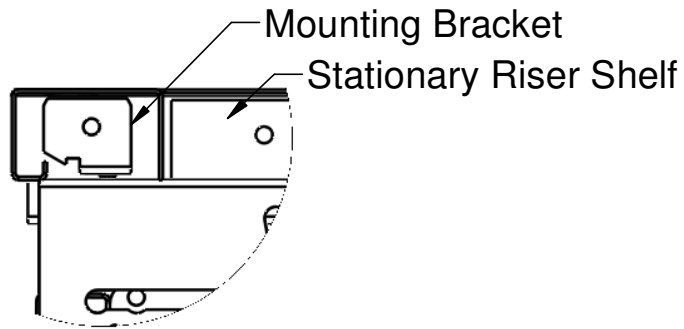


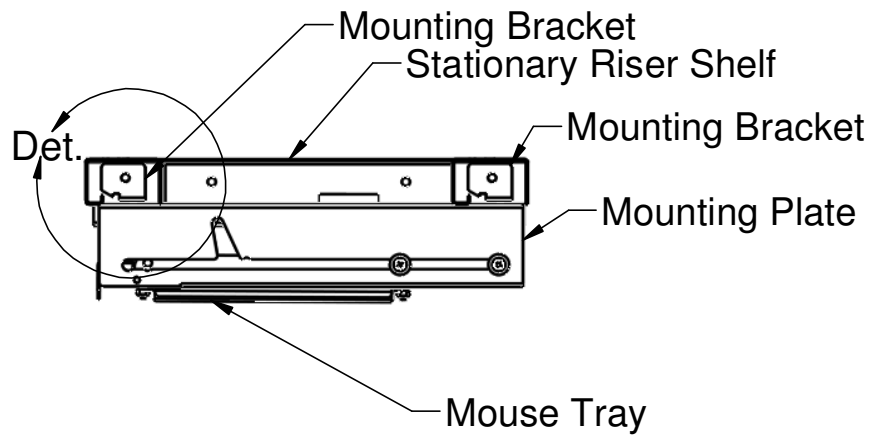
Figure 8

Mounting Keyboard Tray Assembly to stationary Riser Shelf

- Back the bolts out (if necessary) until the threaded end of the ¼-20 x ½” Hex Head Bolts are flush with the tops of the inserted nuts in the Mounting Brackets.
- Lift Keyboard Assembly up and Align Mounting Brackets so they will fit up inside front and rear channel of the Stationary Riser Shelf, see Figure 9 below
- Once aligned, lift the assembly up so Mounting Brackets enter the front and rear channel, see Figure 9
- Pull the Keyboard Tray Assembly towards the front of the Stationary Riser Shelf (the ramps on the Mounting Brackets will engage the front of the Stationary Riser Shelf Channels). This may require a bit of a tug initially to fully engage Brackets.
- Ensure Mounting Brackets are engaged with the Stationary Riser Shelf (it should support its own weight), but continue supporting most of weight by hand (to prevent it from dropping out while tightening Bolts), and tighten ¼-20 x ½” Hex Head Bolts finger tight. The Assembly should support itself at this point
- The Keyboard Tray Assembly can be slid to the left or right into desired location before final tightening of ¼-20 x ½” Hex Head Bolts
- Tighten ¼-20 x ½” Hex Head Bolts with the 7/16” Wrench to lock the Keyboard Tray Assembly in place



← Lift Up and Slide Forward



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